

Bylaws of the University of Houston Coastal Center

Name. The name of the organization is the University of Houston Coastal Center (UHCC).

Affiliation. The UHCC reports to the Dean of Natural Sciences and Mathematics (NSM) at the University of Houston.

Director. The Director of the UHCC is appointed by the Dean of NSM and may be removed by the Dean of NSM at any time. The Director is responsible for overseeing the research, education and service missions of the UHCC, for supervising UHCC staff, and for reporting to NSM. The Director has full power to manage UHCC affairs, including spending funds and setting user fees.

Assistant Director(s). The Director of the UHCC may appoint Assistant Directors as needed, with approval of the Dean of NSM, and delegate responsibilities to the Assistant Directors.

Executive Board. The Director and Associate Director(s) form the UHCC Executive Board.

Advisory Committee. The Advisory Committee shall be appointed by the Executive Board. The Advisory Committee will meet at least once a year to provide guidance to the Director and Assistant Director(s).

Members. UH scientists may petition the Executive Board for membership. Members have first priority for use of UHCC resources, and provide input to the Executive Board on future directions for the UHCC. Members are expected to attend annual UHCC meetings, contribute to annual reports, acknowledge UHCC support in relevant publications and presentations, contribute IDC or fees to help support the UHCC proportionate to the level of their involvement, and otherwise support the mission of the UHCC. Members must renew their membership annually in order to remain active. The Executive Board can demote Members who are inactive or who fail to support the UHCC mission to UHCC Users.

Users. Users may use the UHCC property or facilities with permission from the Director but are not members. Users shall pay user fees as determined by the UHCC Director. Users will be encouraged to attend annual UHCC meetings, contribute to annual reports, and acknowledge UHCC support in relevant publications and presentations.

Amendment to the Bylaws. All UHCC bylaws may be changed by the Executive Board given the approval of the Dean of NSM.

Relationship to Other Governing Rules and Regulations. Nothing in these bylaws should be construed to supersede provisions of the Statutes of the University of Houston as described in the Faculty Handbook and other materials provided by the Office of the Provost or the bylaws of the College of Natural Science and Mathematics.